

Approved

Minutes of the Pulaski Area Geographic Information System Board of Directors Meeting

Meeting: Thursday, April 20, 2006
PAgis Offices
221 E. Capitol Avenue, 4th Floor Conference Room
11:30 am

Attendees: Jos Bell, PAgis Manager
Julie Kent, PAgis Administrative Assistant
Walter Malone, Vice-Chair
Marc Wilkins, Treasurer
Reggie Corbitt, Chair
Thad Luther, CAW
Steve Caver, Pyramid Data Midsouth, Inc.
Ashley Pope for Sherman Smith, Member
Bob Sisson, Member
Kevin Koonce, PAgis Technician

Members Absent: Mike Cobb, Cobb & Suskie, LTD

Issue: Approval of February 2006 Minutes

A motion was made by Bob Sisson to approve the February 2006 minutes. Thad Luther seconded the motion. Motion was passed unanimously.

Issue: Approval of February 2006 & March 2006 Financial Reports

Marc Wilkins noted that he also asked Bob Sisson to review them since Gary Mills was on vacation. There were a few questions regarding the “outstanding” accounts receivables and how the Capital dues are reflected. Steve explained it does look confusing and stated he would include a “list” of the outstanding receivables and make some adjustments for how the Capital dues are shown. Julie noted that some of the agencies make monthly payments for their dues while others have already paid in full. **Bob Sisson then made a motion to accept and approve both the February 2006 & March 2006 Financials as submitted. Marc Wilkins seconded the motion. Motion was then passed unanimously.**

Issue: PAgis Parcel Development Status

Jos had invited the County Assessor’s to attend this meeting, but due to scheduling conflicts, they are unable to attend today. He noted they are working towards a GIS environment with ESRI assisting them in the process. PAgis has done a lot of work for them and have assisted them with various applications.

On the PAgis website there is now some parcel information up and has modified the search criteria based on feedback from the Realtor community. If you have an address, you can type that in and it acts like an auto populate with a dropdown menu. If you know the parcel number, you can use that as well.

ESRI brought in Sidwell, which is a vendor for parcel development and they demonstrated how the parcel editor could work for the Assessor’s office. The Assessor’s office staff are very positive and in agreement to work towards reaching a common goal. Jos noted PAgis is still waiting on six {6} more sections from the Assessor’s office to finish up this phase of the project. Kevin Koonce then provided a brief demo. He noted that PAgis would need to go back and populate the PIN’s in the new subdivision. The second part of the project is to scan the subdivisions. The agencies want to see down to the re-plat as far as information goes and though it will take more time to do this, PAgis will be doing it based on the request from the member agencies. Kevin showed in his demonstration subdivisions with several phases and how they are

color-coded and broken down my phases and neighborhoods. CAW end users gave some pointers to assist with this process. Reggie asked if any of the “older” sections of LR had been done yet. Jos replied they had not yet and that PAGis is currently working backwards and have a working relationship with the County Clerk to obtain the information. It’s going to be a large task to do the backlog and most of the work being done now is from the scanned documents from the City of LR. PAGis will be hiring an intern soon to assist the City of NLR and Pulaski County with their scanning of documents.

Issue: Zoning Layer Discussion

Jos talked about a request from the Real Estate community and the State Economic Development Office to have a “zoning layer” available. The cities of LR and NLR have in turn expressed a concern with doing this since the ID’s and descriptions of zoning are different between the cities as well as the concern for possible legal issues. Pulaski County does not really have any “zoning” standards per say. The City of NLR has come around and they are willing to do a study on this and would probably be able to provide the information. PAGis will not be maintaining the zoning layer, but rather “host” the site for the zoning layers from the different cities and agencies. Again, it was noted by Walter the differences in the zoning codes/classifications between the cities in that they are not the same due to jurisdictions and with some ordinances for the City of LR. It was then noted if someone had questions with zoning, they would need to contact the respective agency to get whatever clarification was needed. Walter then stated the City of LR would not have any zoning information on the web until they are corrected to parcels {line work}. Once that is completed they would share the information.

Walter then noted several things that need to happen:

- must be correct ~ the City of LR has not been able to work much on this due to staffing
- maintenance ~ must be done by the 2 cities
- need to make sure people understand, for example, R4 does not have the same meaning in both cities &
- need to know how to deal with keeping the cities separate

Issue: APERS Update

Jos updated the Board members on the letter PAGis received from the IRS requesting additional information. The lawyer is working on a response and has received information from LRWWU and NLRWWU per the request from the IRS.

CALS is still administering the pension for the PAGis staff.

Issue: Studying the Restructure of PAGis Dues

Jos provided a brief history and noted in the past the dues structure was designed by previous management. Under the new management, Jos has continued to use the same percentages previously used. Jos is looking at a basis of methods to calculate dues in order to enable other cities to join PAGis. Jos reviewed the spreadsheet that shows how he used SCADD and BPADD to recalculate the dues. After some discussion, Ashley made a proposal for the Board to hold a separate meeting, retreat or something along that line to study and come up with some sort of funding method. Further along in the discussion Thad then made a recommendation for Dale Russom to continue working with the County Assessor’s office and find out if they are willing to become paying, voting partners with PAGis.

Open Forum

Jos noted the upcoming annual ESRI conference in San Diego and that PAGis has a few “complimentary” registrations available and encouraged the member agencies to make good use of them and attend.

Bob Sisson noted he would not be able to attend the next scheduled meeting due to prior commitment.

Meeting adjourned at 1:04pm.

The next Board meeting will be Thursday, June 15, 2006 at PAGis offices.